

IMMOKALEE WATER & SEWER DISTRICT

1020 SANITATION ROAD

IMMOKALEE, FLORIDA 34142

(239) 658-3630

REGULAR MEETING

October 21, 2009

Call to Order:

Mr. Thomas called the meeting to order.

(CALL TO
ORDER)

Directors present:

Mr. Raymond Holland, Mr. Fred Thomas, Mr. Robert Halman, Mr. Richard Rice,
Mrs. Sandra Freeman and Mrs. Veronica Barnhart.

(ROLL CALL)

Staff present:

Mr. Kenneth Thompson, Mrs. Eva Deyo, Ms. Oona Reyna, Mrs. Jessica
Hernandez and Mr. Gary Ferrante with AECOM.

Others present:

None.

Adoption of Agenda:

Mrs. Hernandez asked the Board to add 2. H.-Annual Meeting under Old
Business and Mr. Thomas asked the Board to add 4. D. Health Insurance
Renewals and Mr Ferrante wanted to add item 4. E. Tank Painting Bid under the
Action Agenda.

Mr. Rice made a motion to approve the Agenda with the additions made.

Mrs. Freeman seconded the motion.

Motion carried unanimously.

Employee recognition:

Mrs. Deyo introduced Mr. Derick Galvan as the employee of the month for July
and Mrs. Jessica Hernandez as Employee of the month for August and the Board
applauded their efforts.

October 21, 2009

PUBLIC CONCERNS:

There were none.

STAFF GOOD CAUSE ITEMS:

There were none.

BOARD CONCERNS:

There were none.

OLD BUSINESS:

Annual Meeting

Mrs. Freeman made the motion to have the annual meeting the restaurant “Roma in Havana” on Wednesday, November 18th at 5:00 p.m. if they could accommodate the members, if not, then have it at the tent at the Casino.

(MOTION TO
SET DATE
AND
LOCATION
FOR ANNUAL
MEETING)

Mrs. Rice seconded the motion.

Motion carried unanimously.

NEW BUSINESS:

There was none.

CONSENT AGENDA:

Mr. Rice made a motion to approve the Consent Agenda.

(MOTION TO
APPROVE
CONSENT
AGENDA)

Mr. Holland seconded the motion.

Motion carried unanimously.

ACTION AGENDA:

FDEP-ARRA Project Approval-Apparent Low Bidder

Mr. Gary Ferrante from AECOM reviewed the bid results of the DEP-Water Plant System Improvements project and stated that his recommendation was to go with MAJ Contracting in the amount of \$2,569,760.25 as the lower bidder.

The Board members discussed the issue in detail.

Mr. Holland made a motion to approve the Executive Directors recommendation on the Water Plant System Improvements project bid award.

(MOTION TO APPROVE BID AWARD RECOMMENDATION)

Mr. Rice seconded the motion.

Motion carried unanimously.

Executive Director Evaluation

Mr. Holland made a motion to approve the Executive Director's evaluation and approve the 4% merit increase.

(MOTION TO APPROVE EXECUTIVE DIRECTORS MERIT INCREASE)

Mr. Rice seconded the motion.

Motion carried unanimously.

Whistle Blower Policy

Mrs. Deyo explained the policy procedure regarding complaints and grievances for District employees.

Mr. Rice made a motion to adopt the proposed Whistle Blower Policy.

(MOTION TO ADOPT WHISTLE BLOWER POLICY)

Mrs. Barnhart seconded the motion.

Motion carried unanimously.

Health Insurance Renewal

Mrs. Deyo explained the necessity for renewing the health insurance policy yearly and the benefits for keeping the same plan. She explained that she recommended we keep this plan because it is still lower than the previous plan.

Mrs. Freeman made a motion to renew the Health Insurance Policy as proposed.

(MOTION TO RENEW HEALTH INSURANCE)

Mr. Holland seconded the motion.

Motion carried unanimously.

Water Plant Tank Painting Bid

Mr. Ferrante explained that FDEP has instructed the District to paint the ground storage tanks on the property. He stated that the contingency money was not able to be used for this project.

Mr. Rice made the motion to direct staff to look into a local business preference policy for bidders for December's meeting.

(MOTION TO DIRECT STAFF TO

Mr. Holland seconded the motion.

Motion carried unanimously.

Mr. Holland made a motion to reject the bid received and re-advertise the Water Plant Tank Painting job due to the fact that only one bid had been received.

Mrs. Freeman seconded the motion.

Motion carried unanimously.

DISCUSSION AGENDA:

Mr. Thompson made the Board aware that Panther Community Bank is qualified to do business in our area.

Mr. Thompson wanted Mr. Ferrante to be recognized for this accuracy on the current project amount estimation.

OTHER PUBLIC ISSUES:

Mr. Thompson made the Board aware that he had received a call from Mr. William's regarding a rental issue.

Mr. Thomas discussed the issue regarding Mr. Davenport's issue on his rental property and how he is responsible for the payment of outstanding bills. Mr. Thomas stated that Mr. Davenport only owned the land and he should not be responsible. He discussed an idea he had regarding the issue.

Mr. Thomson indicated that it would not be appropriate or legal to go into a lease with the owner for the area where the meter is located.

Mrs. Deyo discussed the facts of the account and the fact that there was no lease on file, therefore, he would be responsible. She explained that he has since then updated most of his leases and given them to the office.

Commercial Leases

Mrs. Deyo described the issue regarding a restaurant that is in a lease agreement with Royals Immokalee Plaza that does not want to include the required clauses in their lease.

The Board discussed the issue.

Mr. Thomas stated that if Royals is not willing to change the lease, then they will be responsible for any outstanding payments.

RESEARCH
LOCAL
BUSINESS
POLICY)
(MOTION TO
REJECT
SINGLE BID
AND RE
ADVERTISE)

The Board came to a consensus to direct staff to come back with options on how to handle commercial and residential, and how they relate to monthly consumption.

Adjournment:

Mrs. Freeman made a motion to adjourn the meeting.

(MEETING
ADJOURNED)

Mr. Rice seconded the motion.

Motion carried unanimously.

Meeting adjourned at 4:47 p.m.

Reviewed by:

Mr. Richard Rice, Secretary

Date