

# IMMOKALEE WATER & SEWER DISTRICT

1020 SANITATION ROAD

IMMOKALEE, FLORIDA 34142

(239) 658-3630

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## REGULAR MEETING

January 27, 2010

### **Call to Order:**

Mr. Thomas called the meeting to order at 3:29 p.m.

(CALL TO  
ORDER)

### *Directors present:*

Mr. Fred Thomas, Mr. Robert Halman, Mr. Richard Rice, Mrs. Sandra Freeman  
and Mr. Everett Loukonen.

(ROLL CALL)

### *Staff present:*

Mr. Kenneth Thompson, Mrs. Eva Deyo, Ms. Oona Reyna, Mrs. Jessica  
Hernandez, Mr. Juan Garza, Mr. Emmanuel Viaud and Mr. Gary Ferrante with  
AECOM.

### *Others present:*

There were none.

### **Adoption of Agenda:**

Mrs. Deyo asked to add employees of the month for September and November.  
Also, to move 3.G to 4. A. Project Change Orders and add 4B. AECOM Contract  
Amendment, 4.C. DEP Award Contract MAJ, 4D. Bad Debt Memo and 4.E. Tank  
Painting Bid.

Mr. Rice made a motion to approve the Agenda with the additions made.

Mr. Loukonen seconded the motion.

(MOTION TO  
APPROVE  
AGENDA)

Motion carried unanimously.

**Employee recognition:**

The Board recognized Mr. Viaud as the Employee of the Month for September and Mr. Garza as the Employee of the Month for November.

**PUBLIC CONCERNS:**

There were none.

**STAFF GOOD CAUSE ITEMS:**

There were none.

**BOARD CONCERNS:**

The Board discussed the new lock box for the District in detail.

**OLD BUSINESS:**

Mrs. Deyo stated that the bad debt committee had not been formed yet.

**NEW BUSINESS:**

There was none.

**CONSENT AGENDA:**

Mr. Rice made a motion to approve the Consent Agenda.

Mrs. Freeman seconded the motion.

Motion carried unanimously.

**ACTION AGENDA:**

Mr. Ferrante gave a brief overview with the remaining monies from USDA. He stated that they purchased a generator, air conditioner and rehabbed a lift station. He also stated that they deleted a fire hydrant that is going to be covered under the DEP contract and stated that it would be part of the next contract. Mr. Ferrante stated that the total for the change order would be \$92,588.

(MOTION TO  
APPROVE  
CONSENT  
AGENDA)

Mr. Halman made a motion to approve the change order.

Mr. Rice seconded the motion.

Motion carried unanimously.

The Board discussed the AECOM contract amendment number 2 in detail with a total of \$20,264.

Mr. Loukonen made a motion to approve AECOM contract amendment number 2 in the amount of \$20,264.

Mr. Rice seconded the motion.

Motion carried unanimously.

Mr. Ferrante gave a brief overview on the Waste Water Plant & Force Main Engineering Contract and asked the Board for approval to amend the Waste Water Plant & Force Main.

The Board discussed the contract for the Waste Water Plant & Force Main projects in detail.

Mrs. Freeman made a motion to approve the Engineers contract with the amount not to exceed \$39,361.

Mr. Loukonen seconded the motion.

Motion carried unanimously.

The Board discussed the MAJ contract for the easement costs in detail.

Mr. Rice made a motion to approve the easements costs, subject to obtaining easements.

Mrs. Freeman seconded the motion.

Motion carried. Mr. Loukonen abstained.

Mr. Thompson asked if he could have a motion to secure the easements as needed for the project. If the Board could choose from the three options of 1. \$20,000 2. Appraiser 3. \$10,000.

(MOTION TO APPROVE CHANGE ORDER IN THE AMOUNT OF \$92,588)

(MOTION TO APPROVE AECOM CONTRACT AMENDMENT NUMBER 2 IN THE AMOUNT OF \$20,264)

(MOTION TO APPROVE THE WW PLANT & FORCE MAIN ENGINEERS CONTRACT NOT TO EXCEED \$39,361)

(MOTION TO APPROVE EASEMENTS)

Mr. Rice made a motion to approve any of the three options described not to exceed \$50,000.

(MOTION TO APPROVE OPTIONS FOR EASEMENT NOT EXCEED \$50,000)

Mr. Halman seconded the motion.

Motion carried unanimously.

Mr. Rice made a motion to give authorization to the Executive Director to sign all necessary forms to satisfy DEP.

(MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN NECESSARY FORMS FOR DEP)

Mrs. Freeman seconded the motion.

Motion carried unanimously.

Mrs. Deyo gave a brief overview on the bad debt memo (please see attached).

Mr. Halman made a motion to write off everything under \$10.

(MOTION TO WRITE OFF EVERYTHING UNDER \$10)

Mr. Rice seconded the motion.

Mr. Ferrante gave a brief overview on the Tank Painting Bidding.

Mr. Rice made a motion to award the base bid as the lowest bidder (Cypress Construction).

(MOTION TO AWARD BASE BID TO CYPRESS CONSTRUCTION)

Mr. Halman seconded the motion.

Motion carried unanimously.

**DISCUSSION AGENDA:**

There is none.

**Adjournment:**

Meeting adjourned at 4:16 p.m.

(MEETING ADJOURNED)

**Reviewed by:**

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**Mr. Richard Rice, Secretary**

**Date**